



CUPE BC UNIVERSITIES COMMITTEE

TERMS OF REFERENCE

PURPOSE OF THE COMMITTEE

The Universities Committee will make recommendations to the CUPE BC Executive Board on building membership capacity and participation in support of strategies to protect and promote quality, accessible post-secondary education and for advocating, educating and coordinating on issues of importance to CUPE workers at BC Universities.

STRUCTURE OF COMMITTEE

Chairperson to be appointed by the CUPE BC President.
Co-Chairperson to be elected by the committee.
Members are appointed by the Executive Board.

TERM

The term of service on the committee is two years or as otherwise determined by the Executive Board.

RESPONSIBILITIES

- The committee shall take direction from, and be responsible to the CUPE BC Executive Board. Between meetings of the Executive Board tasks may be assigned to the committee by the Administrative Committee or by the President.
- The committee Chairperson shall report on a regular basis to CUPE B.C. Division Executive Board.
- Submit signed copies of minutes of all meetings to the Division office upon meeting adjournment.
- To liaise with CUPE workers at Universities in the other Provinces.
- Make recommendations to the Executive Board on dealing with resolutions passed by Convention concerning university sector issues.
- Work in conjunction with other committees where activities may overlap, example: Colleges Committee.
- Inform and advise the Executive Board on matters affecting CUPE workers in the University sectors.
- Encourage communication and liaison between all workers in the education sector and with other CUPE BC Committees and promote awareness of issues at local, regional and provincial levels.
- In conjunction with CUPE B.C. lobby government and other bodies on issues affecting CUPE University workers.
- Work with CUPE to identify unorganized University workers and, where requested, assist in organizing campaigns.
- A report of the committees' activities for the preceding year shall be submitted to the Secretary-Treasurer of CUPE BC upon request.

COMMITTEE GOALS AND OBJECTIVES

Specific goals and objectives for the Committee to work towards during the term are to be determined at the "One Big Committee Meeting" (OBCM) normally held in the fall following appointment of the committee. Goals and objectives must be consistent with the purpose of the committee, the CUPE BC Constitution, any resolution(s) passed by the CUPE BC Convention and the CUPE BC Action Plan and must be approved by the Executive Board prior to implementation.